

**STATUTORY FORWARD PLAN**

**KEY DECISIONS**  
(indicated by ■)

**01 NOVEMBER 2013 - 28 FEBRUARY 2014**

Description of Matter/ Decision Required	Responsible Officer	Portfolio Leader	Identity of Decision-Taker (eg Cabinet or Officer or Joint Arrangement)	October	November	December	January	February	March	April	May	June	July	August	September	October	Principal Consultees	Method of Consultation	How Interested Parties may submit representations to decision-takers and end date for representations	Reports and background papers submitted to decision-taker for consideration	Notes/ Comments
1] Asset Review Report update	Corporate Director of Resources	Cllr Harrington - Cabinet Member for Corporate Management and Finance	Cabinet		■												Members, Community Groups	Briefing meetings	email garry.cummings@stockton.gov.uk or telephone 527011 by 18 November 2013	Yes	Key Decision N/A
Provide an update on progress implementing the Asset Review																					
2] Qtr 2 Performance and Finance Report	Corporate Director of Resources	Cllr Harrington - Cabinet Member for Corporate Management and Finance	Cabinet/Council		■												All members	Cabinet report	Julie Danks - Corporate Director of Resources. Tel: 01642 527007 Julie.danks@stockton.gov.uk Lesley King - Head of Policy, Improvement & Engagement . Tel: 01642 527004 lesley.king@stockton.gov.uk Garry Cummings - Head of Finance and Assets. Tel: 01642	None	Key Decision EIA not required
Qtr 2 update on performance, finance (including MTFP and capital spend), risk, FOI's, complaints, commendations etc.																					

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																			527011 garry.cumming@stockton.gov.uk By 14th November 2013		
3] Supplementary Planning Document (SPD) on the Provision of Affordable Housing and the Need for Viability Evidence	Corporate Director of Development and Neighbourhood Services.	Councillor Cook - Leader of the Council, Councillor Smith - Cabinet Member for Regeneration & Transport	Cabinet and Council.		■												Members of the public and other stakeholders, Local Plan Member Steering Group and Planning Committee.	The Local Plan Member Steering Group and Planning Committee will be consulted on the final version of the SPD before it is considered by Cabinet.	By e-mail or telephone to Rosemary Young, Spatial Planning Manager, rosemary.young@stockton.gov.uk or (01642) 526054 by 13th November 2013.	None.	Key Decision  An Equality Impact Assessment WILL be undertaken.  This is the final stage in the preparation of the SPD before it can be used in the determination of planning applications.
The draft SPD approved for consultation by Cabinet on 13th June has been the subject of a period of public consultation and is now ready for adoption by the council for use in the determination of planning applications.																					
4] Town Centre Shop Fronts and Advertisements Design Guidance Supplementary Planning Document (SPD).	Corporate Director of Development and Neighbourhood Services.	Councillor Smith - Cabinet Member for Regeneration & Transport	Cabinet and Council.		■												Members of the public and other stakeholders.	A draft version of the SPD was subject to a period of public participation between July and September 2012. Comments received as a result of this consultation have been	By e-mail or telephone to Rosemary Young, Spatial Planning Manager, rosemary.young@stockton.gov.uk or (01642) 526054 by 13th November 2013.	None.	Key Decision  An Equality Impact Assessment is NOT required.
The Town Centre Shop Fronts and Advertisements Design Guidance SPD will provide detailed guidance to developers on how alterations to shop fronts and advertisements should be appropriately designed and will be used in the determination of planning applications.																					

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																		considered and, where appropriate, taken into consideration in the preparation of the final version of the SPD.			
5] Local Plan (Gypsy, Traveller and Travelling Showpeople Development Plan Document (DPD))	Corporate Director of Development and Neighbourhood Services.	Councillor Smith - Cabinet Member for Regeneration & Transport, Cllr Coleman - Cabinet Member for Access and Communities	Cabinet and Council.				■										Stakeholders, statutory consultees, Planning Committee, Cabinet, all Members.	This is the first stage in the preparation of this DPD. The consultation document will be made available for a period of six weeks on the council's website and copies will be made available in the borough's libraries and main council offices. People on the LDF consultation database will be contacted to inform them of the consultation.	By e-mail or telephone to Rosemary Young, Spatial Planning Manager, rosemary.young@stockton.gov.uk or (01642) 526054 by 19th December 2013.	None.	Key Decision  An Equality Impact Assessment WILL be undertaken.  - Cabinet date 16th January 2014; - Council date 29th January 2014.
The purpose of this DPD is to identify sites to accommodate need identified for pitches in the Gypsy, Traveller and Travelling Showpeople Accommodation Assessment.																					

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6] To set the 2014/15 Budget and Council Tax and approve the Medium Term Financial Plan	Corporate Director of Resources	Councillor Cook - Leader of the Council	Special Cabinet / Council					■									Members	Briefing Sessions	email garry.cummi ngs@stockto n.gov.uk or telephone 527011 by 10 February 2014	Yes	Key Decision  N/A
Set Budget and Council Tax																					